



MEGHA INSTITUTE OF ENGINEERING AND TECHNOLOGY FOR WOMEN

(Approved by AICTE & Affiliated to JNTUH)

SY. NO. 7, EDULABAD (V), GHATKESAR (M), MEDCHAL (D), TELANGANA - 501301

There Are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers , classrooms etc.

Academic Maintenance

- All the academic matters of our institute, Megha Institute of Engineering and Technology for Women are taken care of by the Principal and the maintenance committee.
- Our well-equipped laboratories, library, and classrooms aid in good learning and teaching methods.
- The marks/grades awarded at the mid examinations and daily attendances are recorded.
- The departmental level committees are involved in this process.
- Evaluation procedures for theory and/or practical examinations always practice transparency.
- The faculty provides and preserves the corrected and evaluated answer scripts of the tests and exams with his/her comments.
- Any discrepancies found by any student are sorted out before the final marks statement is displayed.
- The final marks sheet is published on the notice board.
- In case of discrepancies, the students bring it to the notice of the examination branch.

Maintenance of Laboratories

- Labs are used by the students for training, research, projects or for curriculum development.
- Laboratory in a particular department is utilized optimally.
- Recent additions are ICT-Enabled Classrooms: Classrooms are transformed into ICT-enabled classrooms equipped with LCD projectors, a personal computer, LAN and internet connectivity and audio systems. LCD Projectors are installed in the classrooms.

Laboratory Upgradation

- All the laboratories are modernized or upgraded.
- The other areas that go through renovation from time to time are Examination Branch, Administrative Office, Principal's Office, Computer Labs, Research and Development Labs.
- The laboratory equipments are maintained by the departmental maintenance committee.


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Medchal Dist-501 301



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- We have a team of qualified technical staff and systems administrators for maintaining computers and LAN facilities.
- Minor issues with software are taken care of by the computer faculty and systems administration staff.
- Any ideas for improvement of academic-related activities are discussed in the HODs' meetings with the Principal, and the agreed-upon solutions are duly executed amicably.

Maintenance of Sports Complexes And Equipment

- Our institution has a good playground for sports and a well-managed and well-maintained space for indoor games like caroms, chess, and table tennis for the students and faculty.
- Appropriate coaching is given where required.
- The institution has full-time Physical Directors and Yoga Instructors for physical activities and yoga.


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Institutional Maintenance

Response:

Our college has staff appointed to take care of facilities such as infrastructure, transport, housekeeping, and maintenance of equipment. The housekeeping team under the supervision of a floor in-charge makes sure that the environment is spic and span at all times. Maintenance of inventories in all laboratories and other facilities is done at the end of every year by the appointed personnel and appropriate reports submitted to the Principal through concerned HODs.


Maintenance of Laboratories:

Laboratories of all departments are used effectively according to the time table and can also be used whenever needed with the appropriate paperwork. Lab Attendance register, stock register, Invoice files, purchase bills, and all the relevant documents are maintained for each lab.

1. Workshop:

Our college comprises of a workshop that is present at a level below the main college building to avoid inconvenience to the other classrooms. It is secured thoroughly at all times, except when in use for practical purposes.




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2. Civil Lab:-

The civil lab is located at the sublevel of the main structure of the college to facilitate minimum interference from and to the classrooms on the main building. It is equipped with the latest instruments available, giving no room for compromise. It is supervised and overseen by well-qualified and experienced faculty members and cleaned and maintained on a regular basis.



3. Physics Lab:

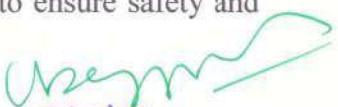
The physics lab is located on the topmost floor of the building. It is equipped with the latest instruments available, giving no room for compromise. It is supervised and overseen by well-qualified and experienced faculty members and cleaned and maintained on a regular basis. There is a well-maintained dark room that is well conditioned and maintained and cleaned on a regular basis.


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4. Chemistry Lab

We have a neat and tidy chemistry lab that is cleaned and sanitized regularly leaving no room for any mishaps due to the chemicals used, a few of which are hazardous. The Bunsen burners, the gas supply, and the concentrations are frequently checked for their usability and safety. There is a particular decorum maintained in the lab at all times to ensure safety and efficacy of the lab at all times.

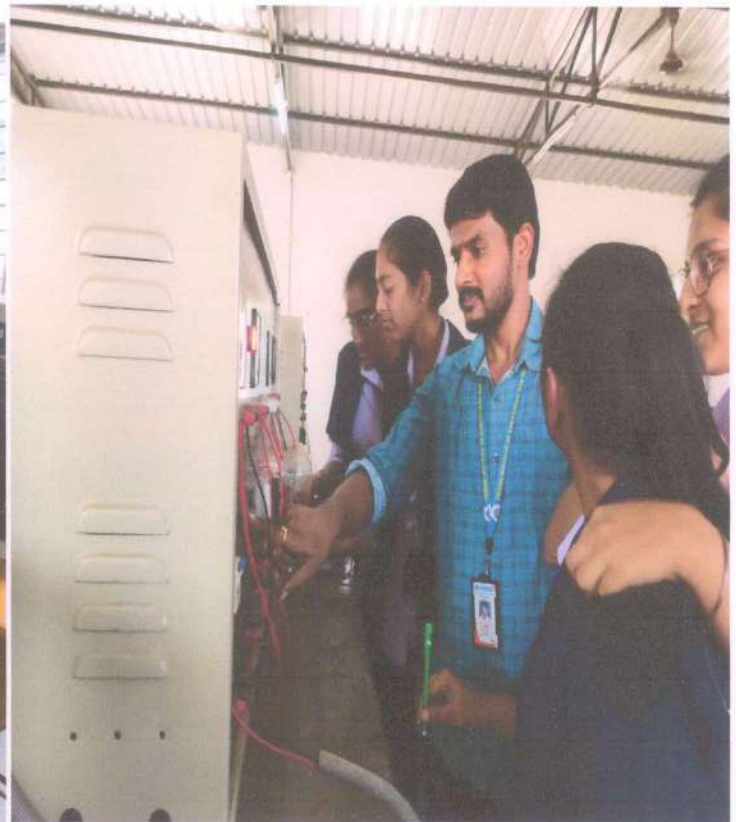

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5. EEE Labs:

Our institute boasts of a state-of-the-art Electronics and Electrical Engineering lab that is well equipped with the latest machinery to cater to the needs of the students of this discipline. It is well taken care of by the faculty who are well versed and updated about the equipment required in this discipline. This facilitates better understanding in the students and does not let the students fall short of anything with regard to the infrastructure required. There is a particular decorum maintained in the lab at all times to ensure safety and efficacy of the lab at all times.



6. ECE labs:

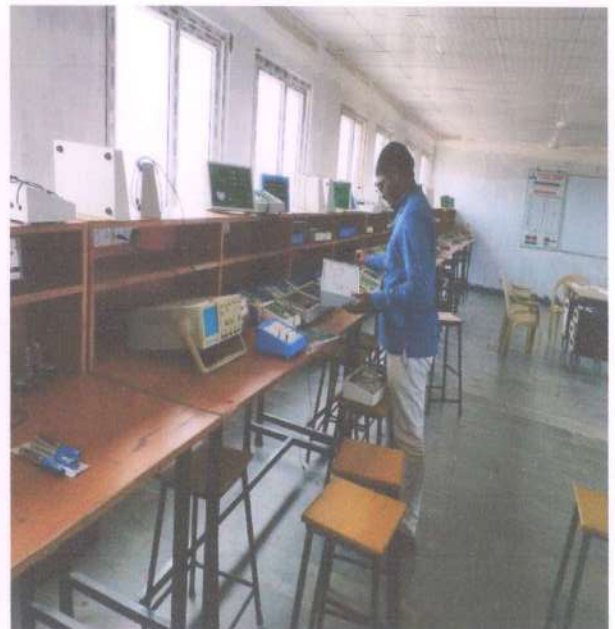
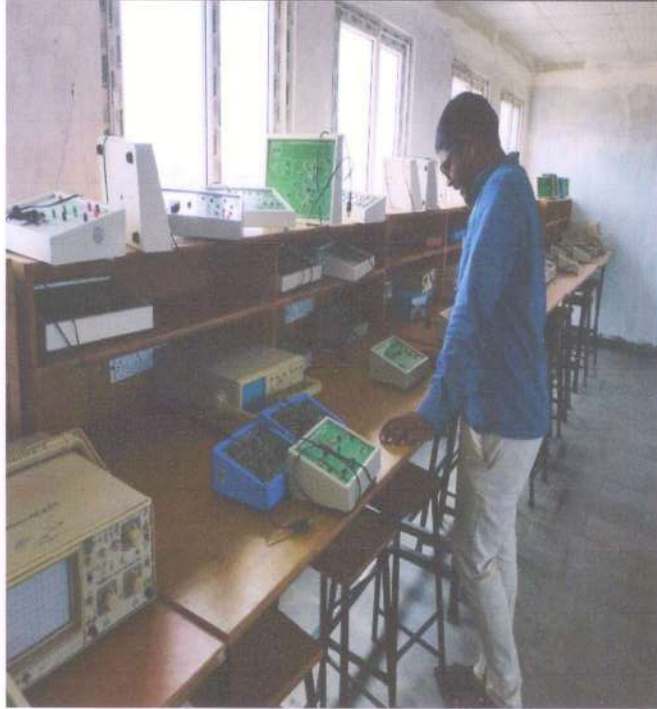
The discipline of Electronics and Communications Engineering requires an infrastructure that can hold the complex equipment required. We have state-of-the-art infrastructure to support this kind of a need. We have the capacity to support the equipment required for this discipline in terms of electricity and space and circuits. To this end, we have well-experienced faculty and support staff who take utmost care of this.




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7.MBA LABS:

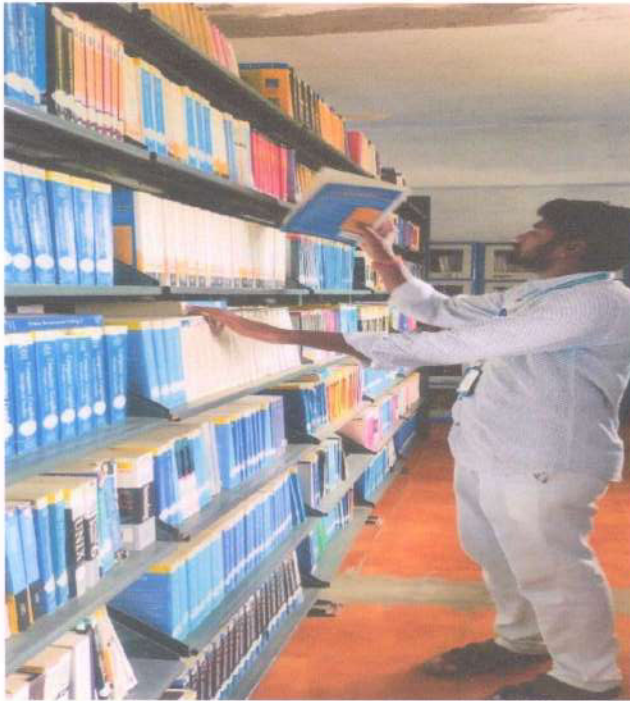
MBA Labs provide students with the chance to take specialized electives, network with classmates and teachers, participate in extracurricular activities, and much more. Seminars help you develop the deep knowledge, insight, and professional competencies needed to make your job world-class.




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8. Maintenance of Library:

The librarian monitors the placements of orders, follow-ups, and the delivery of the required books and also ensures effective utilization of library and maintains all the books and magazines, e-books and magazines journals. NEW ZEN LIB software is used for the maintenance of books. The librarian also ensures that strict discipline is maintained at all times in the library.




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9. Maintenance of Sports Facilities:

Our college has a ground big enough to have a basketball court, Kabaddi, Kho-Kho, volleyball, basketball, and cricket. It is maintained by the Physical Educational Director at regular intervals. There is a well-equipped gym and table tennis tables on the campus to encourage physical fitness and promoting “A sound mind in a sound body.”




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10. Maintenance of Computers:

The Department of Computer Science and Engineering takes care of the equipments like Projectors, Printers, Photo Copier machines, Scanners, Servers, Bio-metric machines, etc. and the applications. The UPS backup facility suffices for the power failures and other related inconveniences during power outages. We have an internet with 100 Mbps band width.

1. Computers:



2. Internet :



Class Rooms:

Our institution has staff that maintains the boards, benches, fans and lights in each room. The writing boards, benches, and windows are cleaned every day to provide hassle-free activities of learning and teaching. HOD and class in-charges meet once a week and review the maintenance of classrooms.





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11. Maintenance of Electricity:

The institution has a 63 KVA transformer, 63 KVA diesel generator. The generator is serviced twice a year that keeps it effective and ever ready. We also have Solar System equipment handy.

Electricity:




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Generator:



Projector:





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12. Maintenance of Transport:

Our institution has transport in-charges who look after the maintenance of vehicles and also take care of the roster to cater to the large number of students and faculty commuting from various locations in and around the city to ensure safe and comfortable travel. The transport in-charge supervises the maintenance of vehicles and obtains necessary clearance documents from the RTA.




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Water Plant:

Regular Check-up and maintenance is carried out by the appointed personnel who take care of the water purifying plant and take care of the requirement of water to the students, staff, and management by providing fresh and filtered water to the institution. Water is also supplied for the maintenance of the greenery on the college premises.

**Garden**

Our campus is located on an area of 10 acres of which more than 50% is greenery. On the campus we have different types of trees which are fruit bearing like mangoes, almonds, jack fruits, and different vegetables. There are also different plants which are ornamental which serve as added greenery. There are also huge lawns which give fresh air and are also pleasing to the eye. There is staff appointed to take care of this greenery by watering it every day and pruning it whenever required. The garden in-charge supervises the maintenance of the lawn and the greenery attached to it on a daily basis. The water provided to the greenery is the water left from the purification process.


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Cleanliness:




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